Herscher C.U.S.D. #2

501 N Main Street - PO Box 504 Herscher Illinois 60941

ACH Participant (DIRECT DEPOSIT) Authorization Form

Authorization Agreement for Preauthorized Payments - ACH Credits

I hereby authorize Herscher School District, to initiate credit entries for (<i>Employee Printed Name</i>), and initiate, if necessary, debit entries and adjustments for any credit entries in error to the account indicated below and the depository named below, hereinafter called depository, to credit and/or debit the same to such account.
Account 1:
Bank Name:
Bank City, State:
Routing Number:
Account Number:
Account Type (Check One): Checking □ Savings □
Percent: or Amount: \$* (* If you enter an amount, a second account MUST be entered below for remaining balance and 'remaining balance' box checked.)
Account 2 (if applicable):
Bank Name:
Bank City, State:
Routing Number:
Account Number:
Account Type (Check One): Checking □ Savings □
Percent: or Remaining Balance
This authority is to remain in full force and effect until HCUSD#2 has received written notification from me of its termination in such time and in such manner as to afford HCUSD#2 and depository a reasonable opportunity to act on it.
Email Address: X
Signature: X
Date: X

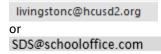
Voided check or Account Verification Letter is required for each account listed above.

RETURN TO HEATHER / UNIT OFFICE

Direct Deposit / Pay Stub Info



1. You will receive an email from either:



- 2. Open your email and the attachment.
- 3. Your password is always the last 4 of your SSN. then click OK.



4. Your pay stub will be displayed.

You can print or save for future reference.